

Job Posting

Youth Programs Team Lead - Kaare Norgaard Club

Boys & Girls Club of Greater Victoria's mission is to provide safe, supportive places where children, youth and families experience opportunity, overcome barriers, develop skills, positive relationships and confidence for successfully leading their lives and communities. We provide social, recreational and developmental services to children, youth and their families that support all aspects of our mission. The Agency supports practice through a trauma-informed lens, placing a priority on participant safety, choice, and self-determination. All Boys & Girls Club programs support participant empowerment and skill development. Boys & Girls Club operates accredited programs approved by the Commission on Accreditation of Rehabilitation Facilities (CARF).

We acknowledge the Lkwungen, W̱SÁNEĆ, T'sou-ke, MÁlexeŁ and Scia'new people, whose traditional territories we live and work upon each day.

The program

Under the direct supervision of the Youth Engagement Program Supervisor, the Team Lead is responsible for staff supervision, program planning and implementation, record keeping and reporting, and the overall safety and risk management of the Youth Programs. The program serves youth from age 12 to 18 that live in and around the Brentwood Bay community.

The Team Lead is expected to build relationships with children, youth, families and other community partners involved in the program. Responsibilities include preparation, implementation, and reviewing programs; safety and risk management; supervision of Club program staff; developing relationships with community organizations and members; and acting as the lead staff person and contact for the overall daily operations of the facility. The successful candidate will bring to their role: energy, organization, accountability, flexibility, creativity, passion for empowering youth and a general attitude of support to Boys and Girls Club, as well as the community served.

Qualifications

- Experience working with vulnerable children and youth with complex needs
- Diploma or Degree in Child and Youth Care, Social Work and/or Education.
- Training in ASSIST suicide intervention, an asset
- Knowledge of First Nations culture
- Ability to work independently and prioritize work tasks with exemplary organizational skills
- Excellent communication & leadership skills
- Demonstrated accomplishments in innovative intentional program planning
- Experience in program evaluation, an asset
- Experience with preventative strategies for guiding children's behaviour
- Demonstrated success developing relationships with children, youth, families, and community members and organizations
- Class 4 driver's license (within 3 months of hire)
- A criminal record check will be processed prior to employment

We offer

- Wage: \$18.90/hr (\$19.70/hr after probation and Class 4 Licence acquisition)
- Term: Permanent, Full-time
- Hours: Up to 35 hours/week during the school year (Monday & Tuesday 2-8pm Wednesday & Thursday 2-6pm & Friday 2-10pm & 7 hours of administrative work); Summer hours vary up to 40 hours/week
- Location: Kaare Norgaard Club, 1233 Clarke Rd. Brentwood Bay V8M 1E2
- Generous vacation and benefits package that includes extended health, dental, vision, life insurance, critical illness insurance and healthy living bonus

To apply

- Submit your resume and cover letter stating the position that you are applying for to employment@bgcvic.org
- The posting will remain open until the position is filled
- We thank you for your interest in this position. Only shortlisted candidates will be contacted

