



Volunteer Board Director with CPA Designation

Are you an accounting professional seeking a meaningful volunteer opportunity? Would you like to help shape the future of an organization that directly makes a difference, every day, in the lives of children, youth, and families in our community? Boys & Girls Club of Greater Victoria is looking for you.

Our mission is to provide safe, supportive places where children, youth and families experience opportunity, overcome barriers, develop skills, positive relationships and confidence for successfully leading their lives and communities. We provide social, recreational and developmental programs to children, youth and their families that support all aspects of our mission. The Agency supports practice through a trauma-informed lens, placing priority on participant safety, choice and self-determination. All Boys & Girls Club programs support participant empowerment and skill development. Boys & Girls Club operates accredited programs approved by the Commission on Accreditation of Rehabilitation Facilities (CARF), is a not-for-profit society and is registered as a charitable organization with the Canada Revenue Agency.

THE ROLE:

We are looking for a passionate, dedicated and committed Board Member to work with the entire Board to help us achieve our mission. Board Members play a vital role in setting policy decisions, advancing our strategic plan and acting as ambassadors for the Boys & Girls Club. The Board is structured as a governance board and operates with a number of Board committees, with each Director participating on at least one Board committee.

KEY DUTIES AND RESPONSIBILITIES:

As a Director of the Board with a CPA designation, you would be asked to sit on the Board Finance Committee. The Finance Committee oversees the financial planning, management, and reporting for the Agency which operates with a \$4.5 million budget. The Finance Committee provides oversight to ensure current and acceptable financial practices are maintained. Direct responsibility for the financial operations of the Agency remains with the Executive Director and Senior Finance Manager. The Senior Finance Manager is a designated accounting professional.

QUALIFICATIONS AND REQUIREMENTS:

- A CPA designation, preferably with some experience with non-profit organizations
- Knowledgeable about board governance and financial planning & reporting an asset
- Committed to attending 6 Board meetings, 4 Finance Committee meetings and an annual strategic planning meeting per year

TERMS OF EMPLOYMENT:

- Satisfactory Criminal Record Check
- Term: Ideally will stand for a 3-year term
- Hours: 3 to 4 hours a month (one meeting on average per month). Meetings are generally held late afternoons on business days, with one annual weekend day for a board retreat
- Compensation: As a volunteer position there is no financial remuneration

TO APPLY:

- Submit resume and cover letter by email only
- Only applications provided electronically will be accepted.
- Clearly state position title that you are applying for in a cover letter
- Email: lea@bgcvc.org

We thank all who apply. Only shortlisted candidates will be contacted.

Boys & Girls Club of Greater Victoria recognizes and respects the Lkwungen, WSÁNEĆ, T'sou-ke, MÁlexeł and Scia'new people, whose traditional territories we live and work upon each day.